

OFFICE USE ONLY

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APPLICATION FOR ADMISSION

2015/2016 ACADEMIC YEAR

For more efficient processing of your admission application we recommend that you apply online at www.cbu.ca/admissions.

Online application is available only to students who have never applied to CBU before.

Failure to provide all required information may delay or prevent processing of an application.

START DATE APPLIED FOR:

Year

Y	Y	Y	Y
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Semester: Fall (September) Winter (January) Summer (May)

Please check here if you are applying for Distance Education

STUDENT STATUS Please choose one only

- First Year Student - Direct from high school
- First Year Student - Previous high school graduate with no post-secondary studies
- Transfer Student - Completed some post-secondary studies
- Returning Student - Former student ID number if known:

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- Mature Student - Non-traditional
- Visiting/Letter of Permission Student
(please have your home institution supply a letter of permission)
- Exchange Student (Please specify home institution) _____
- Other (Please Specify) _____
- Articulation Agreement

PERSONAL INFORMATION

FULL LEGAL NAME

Include your full legal name as it appears on your official identification documents, for example your birth certificate or passport

Mr. Ms Mrs. Other (Please Specify): _____

Last Name (Surname/Family Name)

Previous Surname (if applicable)

First Name

Middle Name(s)

Preferred Name

DATE OF BIRTH

Y	Y	Y	Y	M	M	D	D
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GENDER

Male Female Other

MARITAL STATUS

Single Married Other

SOCIAL INSURANCE NUMBER:

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Optional - SIN required for processing awards and bursaries

MOTHER TONGUE

English French Mi'kmaq Other (Please Specify) _____

CONTACT INFORMATION

PERMANENT HOME ADDRESS (please print)

Street Address Apt/PO Box Number City/Town/County

Province/State Postal Code Country

Telephone Cell Phone Fax

►Email

CURRENT MAILING ADDRESS SAME AS ABOVE, OR UNTIL

Y	Y	Y	Y	M	M	D	D
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Please contact admissions@cbu.ca with address change.

Street Address Apt/PO Box Number

City/Town/County Province/State Postal Code Country

CITIZENSHIP STATUS

- Canadian Citizen - If Canadian skip to **next section**
- Permanent Resident - Landed Immigrant (**copy of Landing Document must be submitted**)
- Study Permit - International Student
- Other _____

If you are not a Canadian Citizen and you are residing in Canada, indicate your date of entry into Canada

Y	Y	Y	Y	M	M	D	D
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 Country of citizenship: _____

AGENT REPRESENTATION (INTERNATIONAL STUDENTS)

If you have employed an **educational agent** in preparing this application please indicate:

Agent No. (if applicable) Agent Name

Telephone Cell Phone Fax

Agent's Mailing Address

Agent's Email Address

- Please check here if correspondence should be addressed to Agent. All correspondence after an offer of admission has been made will be directed to the student's mailing address.

LANGUAGE SKILLS - CHECK ALL THAT APPLY

Please see our English language proficiency policy at www.cbu.ca/admissions

- First Language (If other than English) _____
- The language of instruction throughout my high school education was English
- I have completed at least 30 credits of post-secondary study in English
- I have taken an English language proficiency test (official marks required from test company)
 - CAEL CanTest IELTS MELAB TOEFL Other
- I will be taking an English language proficiency test on

Y	Y	Y	Y	M	M	D	D
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- I will be studying English prior to academic studies at CBU and seek a conditional admission.

At what institution will you be studying English? _____

ON-CAMPUS RESIDENCE ACCOMMODATIONS

If you plan to seek on-campus residence accommodations you must submit a residence application which is available in the Registrar's Office or at www.cbu.ca/admissions. For more information on meal and housing options please visit www.cbu.ca/housing-dining.

SELF IDENTIFICATION (OPTIONAL)

THIS IS FOR IDENTIFICATION PURPOSES ONLY AND WILL NOT BE USED FOR DETERMINING ELIGIBILITY FOR ADMISSION TO UNIVERSITY.

⇒ An aboriginal person is a North American Indian or a member of a First Nation, a Métis, or an Inuit. North American Indians or members of a First Nation include status, treaty, or registered Indians, as well as non-status and non-status registered Indians.

⇒ Are you an aboriginal person? Yes No

If yes, please specify: North American Indian/First Nation Métis Inuit

⇒ Are you a member of another visible minority? Yes No

If yes, please specify _____

⇒ Do you have a permanent disability? Yes No

If yes, please specify: Mobility Hearing Vision Learning Mental Health
 Other

⇒ Nearest relative who attended CBU _____

Relationship _____ Approximate year attended

Y	Y	Y	Y
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EMERGENCY CONTACT

Name _____ Relationship _____

Telephone _____ Cell _____ Email _____

ADDRESS SAME AS PERMANENT HOME ADDRESS, OR:

Street Address _____ Apt/PO Box Number _____

City/Town/County _____ Province/State _____ Postal Code _____ Country _____

ADMISSIONS APPLICATION CHECKLIST

ALL OF THE FOLLOWING BOXES SHOULD BE CHECKED BEFORE SUBMITTING YOUR ADMISSION APPLICATION:

- Application form is complete and signed.
- Non-refundable application fee is enclosed (\$36 Domestic/\$103 International Student, \$50 for Education programs).
- Transcript of high school grades which must include courses currently registered in if currently completing high school. Final grades are required when they become available. (Ask your guidance counselor to send an official copy to the Admissions Office)
- If transferring from another post-secondary institution, official transcripts must be sent from the transfer institution (University or College). If seeking transfer credits please submit a Transfer Credit Assessment application (available at www.cbu.ca/admissions) and assessment fee.
- Official copy of proof of English Language Proficiency Testing Score (if first language is not English or previous education was not delivered in English) must be submitted direct from the testing organization.
- Your application cannot be processed until the application fee and all documentation have been received.

PROGRAM OF STUDY (CHECK ONE ONLY)

Please see our Academic Calendar at www.cbu.ca/academic-calendar for program details and admission requirements

GRADUATE PROGRAMS (PREVIOUS DEGREE REQUIRED)

- MBA(CED) PLEASE USE MBA APPLICATION FORM AVAILABLE AT WWW.CBU.CA/ADMISSIONS

EDUCATION PROGRAMS (PREVIOUS DEGREE REQUIRED)

- Bachelor of Education (BEd) **NOTE:** APPLICATION REQUIRES ADDITIONAL MATERIAL. SEE WWW.CBU.CA/ADMISSIONS FOR DETAILS. DEADLINE IS JANUARY 10 FOR APPLICATION AND ALL SUPPORTING DOCUMENTATION (INCLUDING EDUCATIONAL TRANSCRIPTS) FOR FOLLOWING MAY START DATE.
- Diploma in Education (Curriculum)
- Diploma in Education (Counseling)
- Diploma in Educational Technology
- Certificate in Educational Studies (Arts Education)
- Certificate in Educational Studies (Sabbatical Offering)

UNDERGRADUATE DEGREE PROGRAMS

- Bachelor of Arts (BA)
- General (3 YEARS), or Major/Honours (4 YEARS)
- Bachelor of Arts Community Studies (BACS)
- General (3 YEARS), or Major/Honours (4 YEARS) Major in Music (4 YEARS)
- Bachelor of Business Administration (BBA)
- Bachelor of Arts Community Studies/Bachelor of Business Administration (BACS/BBA)
- Bachelor of Hospitality-Tourism Management (BHTM)
- Bachelor of Science (BSc)
- General (3 YEARS), or Major/Honours (4 YEARS)
- Bachelor of Science Community Studies (BScCS)
- Bachelor of Science Nursing (BScN) **NOTE:** DEADLINE IS FEBRUARY 28 FOR APPLICATION AND ALL SUPPORTING DOCUMENTATION (INCLUDING ALL TRANSCRIPTS) FOR FOLLOWING SEPTEMBER START DATE.
- Bachelor of Health Sciences (Public Health) (BHSc) PLEASE INDICATE PROGRAM FORMAT:
- 4-year program option
- 2-year program option (REQUIRES RELATED DIPLOMA/DEGREE & TRANSFER CREDIT ASSESSMENT APPLICATION)
- 1-year in-career program option (MUST CURRENTLY HOLD CPHI(C) CREDENTIAL)
- Bachelor of Engineering Technology (BET) PLEASE INDICATE PROGRAM FORMAT:
- Electronics & Controls 3-year program option
- 1-year program option (REQUIRES RELATED DIPLOMA)
- Environmental Studies 3-year program option
- 1-year program option (REQUIRES RELATED DIPLOMA)
- Manufacturing 1-year program option (REQUIRES RELATED DIPLOMA, PROGRAM ONLY AVAILABLE BY DISTANCE)
- Petroleum 3-year program option
- 1-year program option (REQUIRES RELATED DIPLOMA)
- Bachelor of Technology (Emergency Management) (BTEC) (PREVIOUS DEGREE/DIPLOMA REQUIRED)

DEGREE TRANSFER PROGRAMS

- Bachelor of Science - Human Nutrition (BSc) (2 YR. TRANSFER)
- Bachelor of Engineering (BEng) (2 YR. TRANSFER)

ACCESS PROGRAMS

- Elmitek (access for Aboriginal students)
- Mi'kmaq Science Advantage

DIPLOMA PROGRAMS

- Public Administration & Management

CERTIFICATE PROGRAMS

- Canadian Institute of Management
- Heritage Studies
- Ethnomusicology
- Professional Development
- Public Administration
- Social Research
- Theatre Arts

OTHER PROGRAMS

- No Specific Program
- Visiting Student
- Exchange Student
- Audit Courses
- Other (PLEASE SPECIFY) _____

INTENDED CONCENTRATION/MAJOR *PLEASE SPECIFY IF KNOWN

Please specify Major/Concentration: _____

PREVIOUS EDUCATION

CURRENTLY ARE YOU ATTENDING:

- High School College University
 Other secondary school No educational institution

SECONDARY STUDY (HIGH SCHOOL)

Last High School Attended _____

City/Town/County _____

Province/State _____

Country _____

Years Attended (eg. 2008 - 2011) _____

Graduation Date (Expected date if currently in high school)

Y	Y	Y	Y	M	M
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Is your school semestered? Yes No

Please indicate if you will write or have written International Baccalaureate or Advanced Placement (College Board) examinations for IB Diploma IB Certificate(s) AP (College Board)

Are you applying as a Mature (non-traditional) student? Yes No

Please see admission requirements for mature students
(non-traditional learners) in CBU's Academic Calendar
at www.cbu.ca/academic-calendar.

POST-SECONDARY STUDY

If you have attended any post-secondary institutions other than CBU please arrange to have official transcripts from each institution forwarded directly to the CBU Admissions Office. **Failure to disclose all post-secondary institutions attended may result in dismissal.**

College/University 1 _____

City/Town _____

Province/State _____

Country _____

Years Attended _____

College/University 2 _____

City/Town _____

Province/State _____

Country _____

Years Attended _____

NOTE: If you plan to seek transfer credits or prior learning assessment credits, you must fill out the appropriate application form and pay the assessment fee. Forms are available at the Registrar's Office and on the Cape Breton University website at www.cbu.ca/admissions. CBU does not guarantee that transfer credit or prior learning assessment applications submitted after August 1st can be processed by September registration.

Have you previously applied to: CBU or UCCB College of Cape Breton
 Xavier Junior College N.S. Eastern Institute of Technology

Were you accepted? Yes No If Yes, did you attend? Yes No

If yes, years attended _____ Former ID No. (if known) _____

Have you ever been required to withdraw from any post-secondary institution, including CBU? Yes No

If yes, state name of institution _____ Year required to withdraw

Y	Y	Y	Y
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How did you hear about CBU _____

PERSONAL INTERESTS/ADDITIONAL INFORMATION (OPTIONAL)

Please use this space to include any additional information on your interests and extracurricular activities:

Please indicate if you would like more information on CBU regarding the items listed below:

- | | | |
|--|--|--|
| <input type="checkbox"/> Sports and recreation | <input type="checkbox"/> On-campus accommodations | <input type="checkbox"/> Off-campus accommodations |
| <input type="checkbox"/> Student clubs and organizations | <input type="checkbox"/> Services for students with disabilities | <input type="checkbox"/> Religious services |
| <input type="checkbox"/> Health services | <input type="checkbox"/> Art | <input type="checkbox"/> Tutoring |
| <input type="checkbox"/> On-campus employment | <input type="checkbox"/> Volunteer service | <input type="checkbox"/> Writing Centre |
| <input type="checkbox"/> Student loan | <input type="checkbox"/> Scholarships and bursaries | <input type="checkbox"/> Daycare |
| <input type="checkbox"/> Other: _____ | | |

ENTRANCE SCHOLARSHIPS/BURSARIES/AWARDS INFORMATION

Each year Cape Breton University awards a number of entrance scholarships to high school students.

- All new students entering directly from high school who apply by **March 1** are automatically considered for entrance scholarships.
- Bursaries are awarded on the basis of financial need. Other criteria may also be used in awarding bursaries.
- As some scholarships and bursaries have special requirements, they must be applied for separately from the application for admission. Applications for these scholarships can be found at www.cbu.ca/scholarships.

PLEASE SEND ENTRANCE SCHOLARSHIP AND BURSARY APPLICATIONS TO:

The Office of Vice President Student Services, and Registrar

Cape Breton University

P.O. Box 5300, 1250 Grand Lake Road

Sydney, Nova Scotia

Canada B1P 6L2

e-mail: awards@cbu.ca

For additional information please refer to www.cbu.ca/scholarships

SIGNATURE

I agree to abide by the regulations of Cape Breton University. I certify that the information provided is complete and correct. In submitting this application I consent to the sharing of the information supplied with faculty and staff who are facilitating my success at Cape Breton University. I understand that if I enroll in a co-operative program, I consent to the release of my academic record to prospective employers.

Student Signature _____

Date _____

APPLICATION FEE PAYMENT

CANADIAN STUDENTS MUST SUBMIT AN APPLICATION FEE THAT IS NOT REFUNDABLE: FOR EDUCATION DIPLOMA PROGRAMS – **\$50**, AND FOR ALL OTHER PROGRAMS – **\$36**. THE INTERNATIONAL APPLICATION FEE IS **\$103**. MAKE CHEQUE OR MONEY ORDER PAYABLE TO CAPE BRETON UNIVERSITY.

ENCLOSED CHEQUE OR MONEY ORDER PAYABLE TO CAPE BRETON UNIVERSITY, **OR**

VISA MASTERCARD

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Cardholder Name (PLEASE PRINT) _____

Cardholder Signature _____

M	M	Y	Y
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Expiry Date